

1. Educational Institution Attended

Embassy Global Institute

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Use this form to request your transcript be sent to Embassy Global Institute

TO THE APPLICANT: No College credit can be awarded for courses you have completed through other institutions of higher learning by Embassy Global Institute without an official sealed transcript from said institution(s). Send a copy of this form to each college you have attended to obtain your official sealed transcript. Transcripts should be sent directly to your Embassy Global Institute campus. Most colleges charge a small fee for transcripts, so a check for the fee amount should accompany your request. Request your transcripts as soon as possible, as Embassy Global Institute needs your official transcript within 60 days of your application. If you have not attended college and do not have a copy of your high school diploma, complete a copy of this form and send it to your high school guidance office.

Address:_____City:__ State: Zip:

Years Attended: Birthday: Social Security # (Last 4 Digits Only)